



F.Y.I.

from the Policy Unit

FYI-324

Date: Monday, February 8, 2021

SUBJECT: Judicial Contempt Review SOP

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSS_POLICYQUESTIONS@azdes.gov or call 602-771-8127

The Policy Unit is pleased to announce the Judicial Contempt Review Administrative Standard Operating Procedure (SOP) has been updated with the following:

- Detailed instructions for caseworkers when telephone contact with the NCP is successful and the NCP agrees to make a payment,
- A new exclusion for cases assigned with PJAC-T (Treatment).
- An updated contact list for requesting information from the Arizona Job Connection (AJC) for employment information.
- A new email address for referring cases to the Evader Team.

The Judicial Contempt Review SOP may be found on the PORT in the following location:
STANDARD OPERATING PROCEDURES > ENFORCEMENT > Judicial Contempt Review

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

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